



**SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES DIVISION-CIVIL UNIT
INSTRUCTIONS-TEMPORARY RESTRAINING ORDER**



Rod Hoops, Sheriff

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> East and West Valley Region
157 W. 5 th Street, 3 rd Floor
San Bernardino, CA 92415
Bus No. (909) 387-5700
Fax No. (909) 387-5630 | <input type="checkbox"/> Rancho Court Services
8303 Haven Avenue, 3 rd Floor
Rancho Cucamonga, CA 91730
Bus. No. (909) 945-4440
Fax No. (909) 948-4577 | <input type="checkbox"/> Desert and Mountain Region
14455 Civic Drive, Suite 400
Victorville, CA 92392
Bus No. (760) 243-8756
Fax No. (760) 243-8936 | <input type="checkbox"/> Needles Court Services
1111 Bailey Avenue
Needles, CA 92363
Bus No. (760) 326-9225
Fax No. (760) 326-9239 |
|--|---|--|--|

Plaintiff/Petitioner VS _____ Defendant/Respondent Case Number _____
BY AUTHORITY OF THE ACCOMPANYING CIVIL PROCESS, YOU ARE HEREBY INSTRUCTED TO PERFORM THE FOLLOWING:

SERVE (Name of Defendant) Facility Name (If defendant is in prison/jail) Booking Number _____

If the defendant is a minor, please complete a separate instruction form for the legal guardian or parent

Address City State Zip Code

Home Phone Business Phone No. or Other Contact No. E-Mail Address

Company Name Work Hours

Address City State Zip Code

Best Time/Days for Service

Description of Vehicle Defendant Drives:

Make Model License Plate No. Color Year

Physical Description of Person to be Served:

☐ Male ☐ Female Race Age Hair Color Date of Birth Height Weight

Eyes Scars/Marks/Tattoos Social Security Number Driver's License Number

Is the defendant at the address listed in the Move Out Order? ☐ Yes ☐ No Was the defendant in Court? ☐ Yes ☐ No

Does the defendant have any violent history or negative attitude towards law enforcement? ☐ Yes ☐ No If yes, explain _____

Does the defendant have access to any weapons? ☐ Yes ☐ No If yes, describe type and location of weapons: _____

Will there be any minor children present at the home location when the order will be served? If so, how many and what ages? _____

Are there any dogs on the premises? If so, how many and what breed? _____

If this is a Move Out Order, would you like the deputy to contact you prior to service attempt? ☐ Yes ☐ No

Do you know of any outstanding warrant against the defendant? ☐ Yes ☐ No

Specify any other instructions or information: _____

FOR OFFICE USE ONLY

Reviewed By: _____ **Date** _____

Forwarded to: _____



SAN BERNARDINO COUNTY SHERIFF'S DEPARTMENT
COURT SERVICES DIVISION-CIVIL UNIT
INSTRUCTIONS-TEMPORARY RESTRAINING ORDER



Rod Hoops, Sheriff

TEMPORARY RESTRAINING ORDER – DOMESTIC VIOLENCE MANDATORY REQUIRED FORMS:

- ☐ DV-100 REQUEST FOR ORDER (DOMESTIC PREVENTION)
- ☐ DV-101 DESCRIPTION OF ABUSE
- ☐ DV-105 CHILD CUSTODY, VISITATION, AND SUPPORT REQUEST
- ☐ DV 109 NOTICE OF COURT HEARING
- ☐ DV 110 TEMPORARY RESTRAINING ORDER (CLETS) (DOMESTIC VIOLENCE PREVENTION)
- ☐ DV-120 ANSWER TO TEMPORARY RESTRAINING ORDER (DOMESTIC VIOLENCE PREVENTION)
- ☐ DV-125 REISSUE TEMPORARY RESTRAINING ORDER (DOMESTIC VIOLENCE PREVENTION)
- ☐ DV-140 CHILD CUSTODY AND VISITATION ORDER
- ☐ DV-250 PROOF OF SERVICE BY MAIL
- ☐ DV-290 REQUEST & ORDER FOR FREE SERVICE OR RESTRAINING ORDER (DOMESTIC VIOLENCE OR CIVIL HARASSMENT)
- ☐ DV-540 INFORMATION FOR THE RESTRAINED PERSON
- ☐ DV-550 GET READY FOR YOUR HEARING
- ☐ DV-800 PROOF OF FIREARMS TURNED IN OR SOLD (DOMESTIC VIOLENCE PREVENTION)
- ☐ DV-810 WHAT DO I DO WITH MY GUN OR FIREARM?
- ☐ CERTIFICATE OF ASSIGNMENT
- ☐ OTHER

CIVIL HARASSMENT MANDATORY REQUIRED FORMS:

- ☐ CH-100 REQUEST FOR ORDERS TO STOP HARASSMENT (CIVIL HARASSMENT)
- ☐ CH-101 REQUEST AND ORDER FOR FREE SERVICE OF RESTRAINING ORDER (DOMESTIC VIOLENCE OR CIVIL HARASSMENT)
- ☐ CH-110 ANSWER TO REQUEST FOR ORDERS TO STOP HARASSMENT (CIVIL HARASSMENT) - BLANK
- ☐ CH-120 NOTICE OF HEARING AND TEMPORARY RESTRAINING ORDER (CLETS) CIVIL HARASSMENT
- ☐ CH-125 REISSUE TEMPORARY RESTRAINING ORDER (CIVIL HARASSMENT)
- ☐ CH-130 PROOF OF PERSONAL SERVICE (CIVIL HARASSMENT)
- ☐ CH-145 PROOF OF FIREARMS TURNED IN OR SOLD (CIVIL HARASSMENT)
- ☐ CH-151 HOW CAN I ANSWER A REQUEST FOR ORDERS TO STOP HARASSMENT? (CIVIL HARASSMENT)
- ☐ OTHER

ELDERLY ABUSE HARASSMENT MANDATORY REQUIRED FORMS:

- ☐ EA-100 PETITION FOR PROTECTIVE ORDERS (ELDER OR DEPENDENT ADULT ABUSE)
- ☐ EA-110 RESPONSE TO PETITION FOR PROTECTIVE ORDERS (ELDER OR DEPENDENT ADULT ABUSE)
- ☐ EA-120 ORDER TO SHOW CAUSE AND TEMPORARY RESTRAINING ORDER (ELDER OR DEPENDENT ADULT ABUSE) (CLETS)
- ☐ EA-125 APPLICATION AND ORDER FOR REISSUANCE OF ORDER TO SHOW CAUSE (ELDER OR DEPENDENT ADULT ABUSE) (CLETS)
- ☐ EA-145 PROOF OF FIREARMS TURNED IN OR SOLD (CIVIL HARASSMENT)
- ☐ OTHER

PERMANENT RESTRAINING ORDER:

- ☐ DV-130 RESTRAINING ORDER AFTER HEARING (CLETS – OAH)(ORDER OF PROTECTION) (DOMESTIC VIOLENCE PREVENTION)
- ☐ CH-140 RESTRAINING ORDER AFTER HEARING TO STOP HARASSMENT (CLETS) (CIVIL HARASSMENT)
- ☐ EA-130 RESTRAINING ORDER AFTER HEARING (ELDER OR DEPENDENT ADULT ABUSE) (CLETS)

ATTORNEY OR PLAINTIFF'S/PETITIONER'S INFORMATION: (NO REFUNDS AFTER PROCESSING)

PRINT NAME

MAILING ADDRESS

SIGNATURE

CITY/STATE/ZIP

DATE

DAYTIME PHONE NUMBER/CELL PHONE NUMBER